

**Committee of the Whole Meeting
 Planning & Zoning
 January 26, 2021 – 7:00 a.m.
 Village Hall Conference Room**

Attendance

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| Committee Members: | |
| Timothy Nugent, Mayor | X |
| Tim Boyce, Trustee | X |
| Todd Crockett, Trustee | X |
| Diane Dole, Trustee | X |
| Joel Gesky, Trustee 7:05 am | X |
| Samuel Martin, Trustee | X |
| Wendell Phillips, Trustee | X |
| Other Attendees: | |
| Chris LaRocque, Village Admin | X |
| Jim Hanley, Super of PW | X |
| Ryan Marion, Code Official | X |
| Sarah Marion, Event Cord | X |
| Sheila Martin, Treasurer | X |
| Al Swinford, Chief of Police | |
| Geoff Aggen, Village Eng. | |
| Darla Hurley, Deputy Village Clerk | |

Meeting was opened by Trustee Crockett at 7:00 a.m.

There was a quorum.

MOTION: A motion by Trustee Crockett, second by Trustee Dole to approve the minutes from November 24, 2020 meeting. Voice vote – all ayes, no nays. Motion approved.

There was no public participation

There were no action items.

Discussion Items:

- **Building Department 2020 Review Packet** – Mr. Marion presented a year end report showing comparisons over the last four years of YTD permits, contractor registrations, monthly value of permits, inspection expenses and department revenues. Mr. Marion also gave employee updates within his department, the number of sidewalk inspections requested for home sales, citations issued, temporary sign permits issued, new residential construction, and commercial projects. Mayor Nugent asked that Mr. Marion prepare a document listing available lots in the village.

- **Tree Permits** - Mr. Marion would like to propose a change in the village ordinance in reference to residents obtaining a permit to take down a tree on their property. Mr. Marion would like to eliminate the fee requirement. Mr. LaRocque will contact the village attorney about an ordinance change.
- **Sign Variances** – Mr. Marion stated that most variance requests in the last few years have been for sign variance requests. Mr. Marion asked if some of the regulations should be changed, such as: number of premises signs, pole signage square footage and ground signage square footage. Mr. Marion and Mr. LaRocque will do some research and come back with recommendations.

A motion by Trustee Crockett, seconded by Trustee Dole, to adjourn the meeting at 7:37 a.m. Voice vote: all ayes, no nays. Motion approved.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk