

**Village of Manteno**  
**TIF Joint Review Meeting**  
**March 19, 2018**  
**6:30 PM**

**Roll Call**

President Timothy Nugent

Trustee Diane Dole

Trustee Joel Gesky

Trustee Wendell Phillips

Trustee Samuel Martin - arrived at 6:35 pm

**Absent:**

Trustee Timothy Boyce

Trustee Todd Crockett

**Also Present:**

Chris LaRocque: Village Administrator

Janice Schulties – Village

Al Swinford: Chief of Police - Arrived at 6:46

Michael Cainkar: Village Attorney

Ryan Marion: Building Official

Geoff Aggen: Village Engineer

**Press Present:** None

The meeting was called to order by President Timothy O. Nugent. Roll call by Village Clerk.

**Public Participation:** None

President Nugent opened the meeting and acknowledged that invitations had been sent out to representatives from the following taxing districts:

- Manteno Public Library District
- Village of Manteno Resident/Citizen
- Manteno Township Board
- Manteno Township Road Commissioner
- Kankakee Community College
- Township Tax Assessor
- Manteno School District #5
- Manteno Fire Protection District
- Kankakee County Board

We had no representatives from the taxing districts at the meeting.

Janice Schulties gave an overview / presentation and brief summary of TIF. Ms. Schulties walked through the 2017 TIF Annual Report, which included TIF #1 2016-17 Projects Completed, TIF#1 Activity Summary, TIF #1 Goals, TIF #1 Potential Projects vs Revenue, TIF #3 and the amount of TIF Surplus that has been disbursed to the taxing districts since 2001.

Last year TIF #2 termed in August of 2016. TIF Reports are available on the Village of Manteno's website for review.

Motion by Dole, seconded by Phillips, to adjourn the meeting at 6:48 pm.

Motion approved 4-0 (includes Mayor Nugent) Trustee's Crockett and Boyce absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*

**Village of Manteno  
Board Meeting  
March 19, 2018  
7:00 PM**

**Roll Call**

President Timothy Nugent  
Trustee Timothy Boyce  
Trustee Diane Dole  
Trustee Joel Gesky  
Trustee Wendell Phillips  
Trustee Todd Crockett  
Trustee Samuel Martin

**Also Present:**

Chris LaRocque: Village Administrator  
Al Swinford: Chief of Police  
Michael Cainkar: Village Attorney  
Ryan Marion: Building Official  
Geoff Aggen: Village Engineer

**Press Present:** None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Dole seconded by Boyce, to waive the reading of the minutes and approve the Regular Meeting minutes of March 5, 2018.

Motion approved: 5-0 (Martin abstained)

**Public Participation:** None

**Reports of Village Officials:**

**Village President's Report: Timothy Nugent**

The Mayor read a letter from the Will-Grundy Counties Building & Construction Trades Council and Kankakee / Iroquois Counties Building Trades of the AFL-CIO asking the Village for support of its annual fundraiser for DAD's Day (Dad's Against Diabetes). This is the 32<sup>nd</sup> year that the Building Trades have helped host this fund raiser to help fight diabetes. DAD's day will be held on Saturday June 16<sup>th</sup>, 2018. The Building Trades are asking they be allowed to collect donations in our village from 8:00 am until 12:00 pm.

The Board voted in favor of supporting this request     AYES – 6   NAYS- 0

**Village Administrator's Report: Chris LaRocque**

No topics to present tonight

**Committee Reports:**

### **Public Works and Utilities- Boyce**

- **No items on the agenda**

Next Public Works Committee meeting to be held Tuesday April 24, 2018 at 7:00 am at the Village Hall Conference room.

### **Parks and Recreation-Martin**

The Parks and Recreation met last Wed to pick out and source items for the Second Street Square play area for young children. The Village has one more park to do for rubber mulch and Eddie Reed Park has all new equipment this year.

Trustee Martin covered the update from Sarah Marion, which included:

- Easter Egg Hunt to take place at Heritage Park on Saturday March 24<sup>th</sup> at 11:10 am. Pictures will be taken at 10:00 am. If we have inclement weather, the event will be held on Saturday March 31<sup>st</sup>.
- 360 Meeting "Meet the Mayor" at the Manteo Library on Tuesday March 20<sup>th</sup> at 9:00 am.
- Ribbon cutting at Innovel Solutions, 1600 Boudreau Road, on Tuesday March 20<sup>th</sup> at 10:00 am

Next Properties & Recreation Committee meeting will be Wednesday April 18th, 2018 at 7:00 pm in the Village Board Room.

### **Public Safety and Health-Dole**

No action items on the agenda tonight. The Village is getting complaints concerning golf carts driving on the Village walking paths. Just a reminder that golf carts should not driving on any of the walking paths in the Village. The only exception is at Ruder Park where the golf carts have to come across the bridge from Oak Ridge and need to use that stretch of the walking path.

No golf carts shall be driven or operated on the following roadways:

- West Division Street except from Main Street to Route 50
- East Third Street except from Birch Street to Route 50
- Crossing West Division at Cypress is prohibited

Residents are urged to report any negligent gold cart use to the Police Department. Each golf cart should have a number assigned to it and is visible. Please have the number available when calling.

The Public Safety Committee Meeting has been moved to Wednesday April 11<sup>th</sup>, 2018 at 7:00 am at the Village Hall conference room.

### **Planning and Zoning- Crockett**

- Will seek approval of Ordinance 17-32, an Ordinance amending Title 7, Traffic Regulations, Chapter 6, Stopping, Standing, Parking, Section 7-6-1 Parking prohibited, of the Municipal code for the Village of Manteno.

The next Planning and Zoning Committee meeting is scheduled for April 24th, 2018 at 7:00 am at the conference room at Village Hall.

The next Planning Commission meeting will be scheduled for April 10<sup>th</sup>, 2018 at 6:00 pm at the Village Board Room at the Leo Hassett Community Center

**Finance: Gesky**

- Will seek approval of Ordinance 17-33, an ordinance approving a memorandum of understanding between the Village of Manteno, Kankakee County Convention and Visitors Bureau, Inc., and Zagster, Inc., concerning participation in a bike sharing program.
- Payment of bills in the amount of \$328,196.30 ( includes TIF#1 bills of \$3,027.00 and TIF#3 bills \$160.50)
- Bills authorized and Paid between Board Cycle: \$0
- The next Finance meeting will be held Wednesday April 11th, 2018 at 7:00 am at the Village Hall Conference Room.

**General Government-Phillips**

No items on agenda

Mayor Nugent read the items to be included on the Consent Agenda:

**Old Business: (A)**

None

**New Business: (B)**

- 1) **Ordinance 17-32**, an Ordinance amending Title 7, Traffic Regulations, Chapter 6, Stopping, Standing, Parking, Section 7-6-1, Parking Prohibited, of the Municipal Code for the Village of Manteno
- 2) **Ordinance 17-33**, an Ordinance approving a Memorandum of Understanding between the Village of Manteno, Kankakee County Convention & Visitors Bureau, Inc. and Zagster, Inc. , concerning participation in a Bike Sharing Program

**Awarding of Bids and Authorization to Purchase: (C)**

NONE

**Financial Reports: (D)**

- Payment of bills in the amount of \$328,196.30 ( includes TIF#1 bills of \$3,027.00 and TIF#3 bills 160.50)
- Bills authorized and Paid between Board Cycle: \$0

Motion by Martin, seconded by Phillips, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 6-0

Motion by Dole, seconded by Gesky, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 6-0

**Comments:**

**Trustee Boyce:** No comment

**Trustee Dole:** Don't forget the Easter Egg Hunt this weekend and get out and vote in the Primary tomorrow.

**Trustee Martin:** **Congratulations to the 7<sup>th</sup> Grade Girls Volleyball team for taking 2<sup>nd</sup> this week!**

**Trustee Crockett:** No comment

**Trustee Gesky:** No comment

**Trustee Phillips:** No comment

**President Nugent:** No comment

Motion by Boyce, seconded by Martin, to adjourn the meeting at 7:22 pm.

Motion approved 6-0

*Minutes respectfully submitted by Robin Batka, Village Clerk*