

**Village of Manteno
Board Meeting
November 20, 2017
7:00 p.m.**

Roll Call

Present:

President Timothy O. Nugent

Trustee Timothy Boyce

Trustee Diane Dole

Trustee Joel Gesky

Trustee Samuel Martin

Trustee Wendell Phillips

Absent: Trustee Todd Crockett

Also present:

Chris LaRocque: Village Administrator

Joe Cainkar: Village Attorney

Ryan Marion: Director of Building and Zoning

Jim Hanley: Superintendent of Public Works

Geoff Aggen: Village Engineer, Tyson Engineering

Al Swinford – Chief of Police

Press Present:

The meeting was called to order by President Timothy O. Nugent. The Pledge of Allegiance was led by President Nugent.

President Nugent asked that the audience remain standing for a moment of silence in honor of our Village Clerk, Alisa Blanchette. Ms. Blanchette passed away last week after a courageous battle with cancer.

Roll call followed.

Motion by Martin, seconded by Boyce, to waive the reading of the minutes and approve the Regular Meeting minutes of November 6, 2017. Motion approved: 5-0. Trustee Crockett was absent.

Public Participation: None

Reports of Village Officials:

Village President's Report: Timothy Nugent

- President Nugent recognized Staci Wilken, Executive Director of the Kankakee County Convention and Visitor's Bureau. Ms. Wilken introduced Gerry Gunn with the National Softball Association. Mr. Gunn needed a venue for a softball tournament in the fall and the village allowed him to use Heritage and Legacy Parks. Mr. Gunn presented President Nugent a plaque in recognition of the village's willingness to host the tournament.

- Resolution 17-15 – Authorizing the Deputy Village Clerk, Darla Hurley, to handle the duties of the Village Clerk due to the death of Alisa Blanchette. (B-#4).
- Sammy’s Pizza has applied for a Liquor License and hopes to open in December.
- The Village authorized cameras to be located at the I-57 overpass approximately 10 months ago. The license plating reading cameras have now been installed and will be operational soon. The cameras were paid for by money that was confiscated during a drug bust several years ago. The monies can only be used for specific projects. IDOT just recently gave their permission for the installation of the poles at the overpass of I-57.

Village Administrator’s Report: Chris LaRocque

- Eagles Landing Phase IV plat has been recorded. This will add an additional 16 lots to the village.

Committee Reports:

Public Works and Utilities- Boyce

- Ordinance 17-22 – An Ordinance of the Village of Manteno, Kankakee County, Illinois, providing for the Sale of Surplus Personal Property. (B-#1). With the sale of the sewer system, Aqua would like to purchase the 2005 Vac Truck. The truck was previously declared surplus when we purchased the new vac truck. This resolution allows Aqua to purchase this truck.

Parks and Recreation- Martin

- Next Parks and Recreation Commission meeting will be March 21, 2018, meeting at the Village Board Room at 7:00pm.

Public Safety and Health- Dole

- Consideration Re: A motion to approve a Leave of Absence for Patrolman John Rebus. (B-#2). This allows Mr. Rebus to use benefit time until his disability pension request has been ruled upon by the Pension Board.
- Trustee Dole offered the following holiday safety tips:
 - Have working smoke and carbon monoxide detectors
 - Have fire extinguishers on all levels of home
 - Have addresses visible on the house and mailbox
 - Have person present in kitchen while cooking.
 - The Manteno Fire Department will do a free home safety check.
 - Be careful while traveling on the roads during holiday, buckle up, slow down and don’t drive impaired.
- The next Public Safety Committee meeting will be on November 22nd @ 7:00 am in the Village Hall Conference Room.
- Senior Safety Meeting will be held November 21st at the Fire Department.

Planning and Zoning- Crockett (presented by President Nugent)

- Ordinance 17-23 - An Ordinance approving a Variance from Title 9, Zoning, Article 8-1-19, Residential District, Residential Garage Requirements, in the R3 District, for property known as 603 North Birch Street, Manteno, Illinois (B-#3). The owner, Mr. Tibbie, is requesting a variance of 180 square feet to allow for an additional garage on his property. The request was approved by the Plan Commission.
- The next Plan Commission is scheduled for December 12th at 6:00 pm in the Village Board Room.

- The next Planning and Zoning Committee meeting is scheduled for December 14th at 7:00 am in the Village Hall Conference Room.

Finance-Gesky

- Payment of the bills in the amount of \$557,010.98 (Including TIF #1 bills of \$341,103.64)
- The next Finance meeting is scheduled for December 13th at 7:00am in the Village Hall conference room.
- “Santa on the Square” will be held on December 2nd from 3 – 8 pm.

General Government-Phillips

- No old or new business.

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. Ordinance 17-22 – An Ordinance of the Village of Manteno, Kankakee County, Illinois, providing for the Sale of Surplus Personal Property.
2. Consideration Re: A motion to approve a Leave of Absence for Patrolman John Rebus.
3. Ordinance 17-23 – An Ordinance approving a Variance from Title 9, Zoning, Article 8-1-19, Residential District, Residential Garage Requirements, in the R# District, for property known as 603 North Birch Street, Manteno, Illinois.
4. Resolution 17-15 - A Resolution authorizing the Deputy Clerk to temporarily perform the duties and functions of the Office of Village Clerk for the Village of Manteno.

Awarding of Bids and Authorization to Purchase: (C)

None

Financial Reports: (D)

1. Consideration re: Motion to approve payment of the bills in the amount of \$557,010.98 (Including TIF #1 bills of \$341,103.64)

Motion by Phillips, seconded by Martin, to approve a single roll call vote on the question of passage of agenda items. Motion approved 5-0. Crockett absent

Motion by Dole, seconded by Gesky, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 5-0. Crockett absent

Comments:

Trustee Boyce: The Village lost a very special person. Alisa was a strong woman.

Trustee Martin: Our hearts go out to the Blanchette family with their loss. Also our sympathy to the family of Randy Ruyle, a long time former resident.

Trustee Phillips: Happy Thanksgiving.

Motion by Dole, seconded by Martin, to adjourn the meeting at 7:16 pm. Motion approved 5-0. Crockett absent.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk.