



Today's Date: \_\_\_\_\_

Permit # \_\_\_\_\_

**VILLAGE OF MANTENO  
APPLICATION FOR ITINERANT MERCHANT PERMIT**

*Please Print*

Name of Applicant: (First/Last) \_\_\_\_\_ M.I. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Drivers License #: \_\_\_\_\_ State: \_\_\_\_\_

Vehicle Description (if applicable) \_\_\_\_\_

License Plate # \_\_\_\_\_

Name of Business: \_\_\_\_\_

Brief Description of the Merchandise or Commodity being sold : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Location where Merchandise or Commodity will be sold: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Person who granted permission to sell on the property: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Has the Applicant ever been convicted or plead guilty to a felony or misdemeanor: YES or NO  
If yes, please give nature of offense, county, state and date of conviction or plea:

\_\_\_\_\_

\_\_\_\_\_

Has the Applicant ever had a permit denied, suspended or revoked for noncompliance with the Village of Manteno Code: YES or NO

Please list and provide a copy of any license or permit which, under federal, state or local law, the applicant is required to have in order to conduct the proposed business. (i.e. Food License)

\_\_\_\_\_

\_\_\_\_\_

Dates Requested to sell: \_\_\_\_\_

<b>FEE:</b>	Non-profit merchants providing IRS 501(c)	
	determination letter .....	<b>\$10.00 per day</b>
	Food truck vendors .....	<b>\$50.00 per day or</b>
		<b>\$75.00 for 7 days</b>
	All other for-profit merchants .....	<b>\$50.00 per day</b>

NOTE: Up to a 72-hour waiting period

HOURS: MONDAY – SATURDAY 7:00 A.M – 7:00 P.M.  
SUNDAY & HOLIDAYS 10:00 A.M - 7:00 P.M.

I acknowledge that the information stated above is true to the best of my knowledge. I, further agree that if approved for an Itinerant Merchant Permit I will post my license visible to the residents as issued by the Village.

Signature of Applicant: \_\_\_\_\_

\*\*\*\*\*

Office Use Only

Type of Form Used to Verify Identification: Driver's License State: \_\_\_\_\_  
State ID Card State: \_\_\_\_\_

Permit: Approved or Denied (circle one) Date: \_\_\_\_\_

Reason for denial \_\_\_\_\_  
\_\_\_\_\_

Fee Paid: \_\_\_\_\_ Date: \_\_\_\_\_

VILLAGE CLERK SIGNATURE \_\_\_\_\_

VILLAGE EMPLOYEE SIGNATURE \_\_\_\_\_

POLICE DEPARTMENT SIGNATURE \_\_\_\_\_

**3-7-1: DEFINITION:**

An "itinerant merchant" or "transient vendor of merchandise" under this chapter is hereby defined as one who is a nonresident carrying on a merchandising business in the village but who does not rent a store, loft, warehouse, yard, office space or showroom by the year or hold a year's lease on the same. If he delivers the merchandise or service he sells through a duly accredited resident agent who complies with the license requirements of the village applying to his line, he shall then not be classed as an itinerant, the yearly license of the resident agent through whom he sells entitling him to this privilege.

**3-7-2: LICENSE REQUIRED:**

No person shall act as an itinerant merchant or transient vendor of merchandise in any hotel, rooming house, club or other public place without first obtaining a license to do so

**3-7-4: LICENSE FEE:**

The fee for an itinerant merchant's license shall be as follows:

Non-profit merchants providing IRS 501(c) determination letter	\$10.00 per day
Food truck vendors	\$50.00 per day or \$75.00 for 7 days
All other for-profit merchants	\$50.00 per day