

**Village of Manteno
Board Meeting
July 7, 2014
7:00 pm**

Roll Call

Present:

President Timothy O. Nugent
Trustee Diane Dole
Trustee Samuel Martin
Trustee Timothy Boyce
Trustee Todd Crockett
Trustee Joel Gesky
Trustee Wendell Phillips

Also present:

Mike Cainkar, Village Attorney
Bernie Thompson, Acting Administrator
Brian O'Keefe, Superintendent of Public Works
Chris LaRocque, Director of Planning & Zoning
Keith Mulholland, Tyson Engineering
Janice Schulteis, Acting Village Clerk

Press Present:

Andrew Kriz: Russell Publications

This meeting was called to order by the President, who led those present in the Pledge of Allegiance and then the roll call was called.

Motion by Crockett, seconded by Gesky, to waive the reading of the minutes and accept the Regular Meeting Minutes from June 16, 2014. Motion approved 6-0.

Public Participation:

None.

Reports of Village Officials:

Village President's Report: Tim Nugent

- Letter from Manteno High School Principal Roger Schnitzler, Asst. Principal/Athletic Director Kyle Flanigan, and Asst. Principal RJ Haines expressing appreciation to Village, police, crossing guards for all assistance, efforts, collaboration and community support over the 2013-2014 school year.
- Letter and signed photo from the Manteno High School Girls Soccer Team thanking Village for the support during their State championship season.
- Recognition to all involved and especially Staci Wilken for the July 3rd Party in the Park. Great celebration, perfect weather, well attended by several thousand people. Thanks to the police, public works and Township departments for their efforts. Congratulations to the Manteno Sportsmans' Club on the fireworks and National Anthem.
- Annual meeting with Save our Golf Course committee today to review their 2013 audit. Not the best year, but not the worst and certainly positive overall. Village is in 7th of 10 year agreement with this group.

- Regarding articles in newspapers and discussion about the Main Street Plaza project: bids came in higher than anticipated. We are still working to redesign and keep the project within budget and on track. Nothing on agenda tonight for approval. There is more discussion to occur.

Village Administrator's Report:

- Shredding Event: Saturday, August 16th from 10:00 am to noon at Village Hall. This will also include e-waste disposal for electronics. This is a free service for residents.
- Meeting with the eight representatives of our business community last week regarding signage issues. A major concern was the number of "snipe" signs, banners and electronic signs showing up. Businesses would now be allowed to get permits to display a temporary sign or banner up to 3' x8' for a 30-day period. They must then be removed for the next 30 days. No restriction on window signage. Chris LaRocque will visit individual businesses to review their signage with them.
- Garage sale signs are still a problem. They are allowed on private property but are not allowed on Village property or right-of-way. Some signs are being taped to our decorative street light poles and have caused damage to the paint when they were removed. These signs also accumulate as people do not remove them after their event.
- Division Street reconstruction will cause the closure of westbound traffic and rerouting of eastbound traffic for 2 ½ months within the next week or two. Third and Walnut will be a 4-way stop during the detour. September 19th is the anticipated completion date. This County project is being 50% funded by the Village as a TIF project and will include total street reconstruction, gutters, curbs and sidewalk.

Committee Reports:

Public Works and Utilities – Boyce

- Consideration Re: A motion to authorize the Village Administrator to seek bids for the Birch Street lift station force main replacement. Force main broke twice this winter and the IEPA has agreed to our plan to replace.
- Consideration Re: A motion to authorize the Village Administrator to seek bids for the Division and Cypress Street project. Mulholland explained that this project is within the TIF 2 District and will widen Cypress, adding a second lane for right turns. Mayor Nugent stated that this will be the last project for TIF 2, which is close to expiration.

General Government-Martin

- Resolution 14-06: To include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings. Schulteis explained that this resolution came about due to a recent IMRF audit. Although a previous board adopted by motion this same action in 1994, IMRF needs a resolution passed for their files.

Public Safety & Health –Dole

- The next Public Safety meeting will be July 23rd at 7:00 am in the Village Hall conference room.
- Tuesday, July 15th is the next Senior Safety meeting at the community center. Mary Ann Dowding of Catholic Charities will be the speaker.
- Sunday, July 20th between 1:00 and 5:00 pm will be a fundraiser at the new garden in the Legion to support our senior programs. Food and raffle.
- Best investment for information during storm emergencies is a weather radio.

- Watch for children, bicycles and pedestrians on the road. If residents notice suspicious activity, people or vehicles, call police.
- Reminder that cell phone usage is not allowed while driving unless it is hands-free. We are issuing citations.

Planning and Zoning- Crockett

- Ordinance 14-05: Amending Title 8, Building Regulations. Chris LaRocque highlighted the changes: We previously had two electrical codes that were conflicting, so we have eliminated the ICC Code and we will just use the 2011 National Electrical Code; pool barrier requirements have been adjusted; PVC electrical will be allowed as specified in the adopted codes; 2012 Performance Code for Industrial Buildings is adopted; lapped metal siding, previously not allowed in commercial uses, will go through the Plan Commission and then Village Board for approval on a case-by-case basis; fences requested to be located in drainage easements will be reviewed case-by-case per engineer calculations. Additional detail on the pool barrier: The 48" required pool barrier will now allow the gate at the top of stairs to swing into the pool area, rather than out which was regarded as a safety hazard for people at the top of steps when the gate was opened.
- The next Planning and Zoning Committee meeting scheduled for July 10th at 7:00 am has been cancelled.
- The Plan Commission meeting scheduled for July 8th has been cancelled.

Finance-Gesky

- Payment of bills in the amount of \$138,998.26, including TIF bills of \$11,918.00.
- The next Finance Committee meeting will be July 17th at 7:00 am in the Village Hall conference room.

Properties and Recreation-Phillips

Trustee Phillips announced upcoming events:

- Movies in the Park – July 11th at Legacy Park. Children's games begin at 7:30 p.m., movie "Despicable Me 2" to follow at dusk. The event is free, sponsored by Bunge.
- Farmer's Market is Thursday at Division and Main – 4:00- 7:00 pm.
- Manteno Cruise Night tomorrow, and 1st & 3rd Tuesdays of each month, 6:00-9:00 pm.
- Soccer 3 on 3 tournament is July 12th at Legacy Park. Register online 3V3live.com.
- July 3rd Party in the Park at Legacy Park was a great success.

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. Consideration Re: Motion to authorize the Village Administrator to seek bids for the Birch Street lift station force main replacement.
2. Consideration Re: Motion to authorize the Village Administrator to seek bids for the Division and Cypress Street project.
3. Resolution 14-06: Resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings.
4. Ordinance 14-05 – Ordinance amending Title 8, Building Regulations, by changing Chapter 1, Building Code, Section 8-1-4, Technical Codes, and Chapter 4, Fences,

Section 8-4-4, Height and Location, of the Municipal Code for the Village of Manteno.

Awarding of Bids and Authorization to Purchase: (C)

None

Financial Reports: (D)

1. Consideration re: Motion to approve payment of the bills in the amount of \$138,998.26, (including TIF Bills of \$11,918.00)

Motion by Phillips, seconded by Dole, to take a single roll call vote on the question of passage of agenda items. Motion approved 6-0.

Motion by Boyce, seconded by Martin, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 6-0.

Comments:

Trustee Boyce: Thanks to Staci Wilken for her work on the Party in the Park, as well as all other employees.

President Nugent added that the Township was a partner in the celebration and Township personnel was also out there helping out with preparation and clean-up.

Trustee Martin: Agree with Trustee Boyce. Whole town looked nice, with a lot of people coming from out-of-town to enjoy it.

Trustee Dole: Town did look great. It was a great celebration that took a lot of hard work.

President Nugent mentioned that we are still fine-tuning the brush pick-up process, and looking for the most efficient way to complete it.

Trustee Crockett: Recognize the planning and hard work that went into the July 3rd party. It was a huge success and made Manteno a destination place. Reminder that Little League is playing district games for the 11-12 year olds.

Trustee Gesky: Also echo appreciation for the efforts during the party. Brush can also be dropped off at the south end of Main Street.

Trustee Phillips: Thanks to everyone, especially Staci, public works and the Township for their efforts. Next Parks Committee meeting will be July 16th, 6:30 pm at Legacy Park.

Motion by Gesky, seconded by Crockett to adjourn the meeting at 7:43 pm. Motion approved 6-0.

Submitted by acting clerk Janice Schulteis