

**Village of Manteno  
Board Meeting  
June 1, 2020  
7:00 PM**

**Roll Call**

President Timothy Nugent  
Trustee Timothy Boyce  
Trustee Diane Dole  
Trustee Samuel Martin  
Trustee Wendell Phillips  
Trustee Joel Gesky

**Absent:**

Trustee Todd Crockett

**Also Present:**

Chris LaRocque - Village Administrator  
Michael Cainkar – Village Attorney (Zoom)  
Ryan Marion – Building Official  
Geoff Aggen- Village Engineer (Zoom)

**Press Present:** None

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Martin, seconded by Dole to waive the reading of the minutes and approve the Regular Board Meeting minutes of May 18, 2020 as submitted by the Village Clerk.

Motion approved: 5-0 Crockett absent

**Public Participation:** *Zoom meeting set up online for public participation due to Covid-19 restrictions*

**Reports of Village Officials:**

**Village President's Report- Timothy Nugent**

- **Ordinance 20-01** - An Ordinance of the Village of Manteno, Kankakee County, Illinois authorizing Restaurants, Bars, and other Food/Beverage Establishments to resume operations in outdoor seating area during Phase 3 of the "Restore Illinois" Plan . This Ordinance allows bars and restaurants to set up outdoor seating to follow the Governor's Phase III order. Some locations need to set up on public right -of-way due to limited room in front of their businesses. This allows them to use public space until they can reopen their indoor dining. The Mayor proclaimed an Executive Order to allow restaurants to open up for outdoor dining on Friday May 29<sup>th</sup>.

**Village Administrator's Report- Chris LaRocque**

Nothing on the agenda tonight. The Village has had several calls asking about an opening date for the jumping pillow, fountain and splash pad located on the Square on Second. The Village will have to abide by when the restrictions placed upon us by the government and remain closed until we get a clearance to open. We have them ready to go when we get the approval.

## **Committee Reports:**

### **Public Works and Utilities- Trustee Boyce**

Nothing on the agenda tonight.

Next Public Works meeting on 5-26-20 at 7:00 am Village Hall

### **Parks and Recreation- Trustee Martin**

Nothing on the agenda tonight

Next Parks and Recreation meeting Wed 6-17-20 7:00 pm Village Board Room

### **Public Safety and Health- Trustee Dole**

Nothing on the agenda tonight.

Next Public Safety and Health Committee meeting Wed 6-10-20 at 7:00 am Village Hall Conference Room

### **Planning and Zoning- Covered by Trustee Dole (Crockett absent)**

- **Ordinance 20-02**- An Ordinance granting a Special Use Permit from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-3-2(B), Automotive Repair, in FB-1 Zoning District, for the property located at 360 South Locust Street, Manteno, Illinois. Mr. Basham purchased the former Bumper-to-Bumper auto parts store and has a tenant who would like to operate a dent-less repair shop in that building. Zoning requires a Special Use be approved to conduct that type of business. The Planning Commission held a public hearing on May 28th and is recommending approval of the request.
- **Ordinance 20-03** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 7, R-2 Two Family, Article C-8, Site and Structures for the property located at 403 Hesburgh Drive, Manteno, IL in the R-2 Residential Zoning District. As part of a potential reconfiguration of the existing duplex lots on Hesburgh Drive, it was determined that one existing duplex was built encroaching on the sideline setback. This Ordinance is a corrective measure to formally acknowledge the mistake and allow the duplex to continue as a legally non-conforming structure. The Planning Commission held a public hearing on May 28th and is recommending approval of the request.
- **Ordinance 20-04** - An Ordinance granting a Special Use Permit to allow for installation of a drive-up window at property owned by Twenty Four West First Street LLC and located at 24 West First Street, Manteno, Illinois. As part of the remodeling and expansion of the Main Street Pharmacy, the owner is requesting a Special Use Permit to allow for a drive-up window to better serve his customers. The window is located on the alley side of the building where traffic should be less of an issue. The Planning Commission held a public hearing on May 28th and is recommending approval of the request.
- **Ordinance 20-05** - An Ordinance granting variances from Title 9, Zoning, Chapter 13, Signs, Article Number, 14(D)1, Premises Signs, Number allowed, and 14(D)2, Maximum Area allowed in C-1 Zoning, for the property located at 24 West First Street, Manteno, IL Main Street Pharmacy is remodeling and expanding their business and feels additional signage is needed to better serve their business. This Ordinance allows for the additional number and overall allowable square footage of signage in the C-2 District. The Planning Commission held a public hearing on May 28th and is recommending approval of the request.

- **Ordinance 20-06** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 11, Nonconforming Building and Structures, Article Number 2(A), Additions and Enlargements, for the property located at 11 South Main Street, Manteno, Illinois in the C-1 Commercial Zoning District. Mr. Miller would like to construct an addition to the front of his storage building on Main Street and as part of that process, update the front façade materials from the lap metal siding to stone and horizontal siding. Because the property is a non-conforming building and a non-conforming use in the C-2 District, a variance is required when increasing the non-conformities. The Planning Commission held a public hearing on May 28th and is recommending approval of the request.

The next Planning and Zoning Committee meeting is scheduled for Tuesday 6-23-20 at 7:00 am at the Village Hall Conference Room

The next Planning Commission meeting is scheduled for Tuesday 6-09-20 at 6:00 pm at the Village Board Room

**Finance- Trustee Gesky**

- Payment of bills \$95,463.39 includes TIF #1- \$67,704.03
- Bills authorized and Paid between Board Cycle: \$40,438.19

The next Finance meeting will be held Wednesday 6-10-20 at 7:00 am at the Village Hall Conference Room.

**General Government- Trustee Phillips**

Nothing on agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

- 1) **Ordinance 20-01** - An Ordinance of the Village of Manteno, Kankakee County, Illinois authorizing Restaurants, Bars, and other Food/Beverage Establishments to resume operations in outdoor seating area during Phase 3 of the "Restore Illinois" Plan .
- 2) **Ordinance 20-02:** An Ordinance granting a Special Use Permit from Title 9, Zoning, Chapter 10, Specialty Districts, Article Number, C-3-2(B), Automotive Repair, in FB-1 Zoning District, for the property located at 360 South Locust Street, Manteno, Illinois.
- 3) **Ordinance 20-03** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 7, R-2 Two Family, Article C-8, Site and Structures for the property located at 403 Hesburgh Drive, Manteno, IL in the R-2 Residential Zoning District.
- 4) **Ordinance 20-04** - An Ordinance granting a Special Use Permit to allow for installation of a drive-up window at property owned by Twenty Four West First Street LLC and located at 24 West First Street, Manteno, Illinois.
- 5) **Ordinance 20-05** - An Ordinance granting variances from Title 9, Zoning, Chapter 13, Signs, Article Number, 14(D)1, Premises Signs, Number allowed, and 14(D)2, Maximum Area allowed in C-1 Zoning, for the property located at 24 West First Street, Manteno, IL

- 6) **Ordinance 20-06** - An Ordinance granting a Variance from Title 9, Zoning, Chapter 11, Nonconforming Building and Structures, Article Number 2(A), Additions and Enlargements, for the property located at 11 South Main Street, Manteno, Illinois in the C-1 Commercial Zoning District.

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

None

**Financial Reports: (D)**

1. Payment of bills **\$95,463.39** (includes TIF #1- \$67,704.03)

Motion by Phillips seconded by Dole, to approve a single roll call vote on the question of passage of agenda items. Motion Approved 5-0 Crockett absent

Motion by Martin seconded by Boyce to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 5-0 Crockett absent

**Comments:**

**Trustee Boyce:** Good to see work moving forward with the Pharmacy. We just don't approve everything, as there has been a great deal of discussion and designs going back and forth. It was great working with great people.

**Trustee Martin:** No comment

**Trustee Dole:** Wave to my family! Haven't been able to see them in person

**Trustee Gesky:** Thanks to our police department for doing a fine job protecting our Village and to the protesters for a peaceful protest.

**Trustee Phillips:** Agree with Joel

**Mayor Nugent:** Great to see the restaurants / bars open outside. Please let's support our businesses as they are the lifeblood of our community. Village will continue to work with them.

Motion by Dole to adjourn the meeting at 7:23 pm, seconded by Boyce

Motion approved 5 Ayes 0 Nays Crockett absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*