

**Village of Manteno
Board Meeting
June 2, 2014
7:00 pm**

Roll Call

Present:

President Timothy O. Nugent
Trustee Todd Crockett
Trustee Diane Dole
Trustee Joel Gesky
Trustee Samuel Martin
Trustee Wendell Phillips

Absent:

Trustee Timothy Boyce

Also present:

Mike Cainkar: Village Attorney
Lt Joel Whalen
Rick Clevenger: Tyson Engineering
Jane Middleton, Ride 4 Life
Nancy Kaufman, Ride 4 Life

Press Present:

Andrew Kriz: Russell Publications

This meeting was called to order by the President, and upon the roll call being called, Timothy Nugent led those present in the Pledge of Allegiance.

Motion by Phillips, seconded by Dole, to waive the reading of the minutes and accept the Regular Meeting Minutes from May 19, 2014. Motion approved 5-0. Boyce absent.

Public Participation:

Nancy Kaufman and Jane Middleton were present to promote the 13th annual Ride 4 Life Cancer Run on this Saturday, June 7th. Registration is at the Manteno Sportsmens Club 10:00 am to 12:00 pm. They asked for the community's patience and support for the motorcyclists during the ride out of town, which will go down Main Street at about 11:15 am.

Reports of Village Officials:

Village President's Report: Tim Nugent

- This past weekend, the Manteno High School girls soccer team won the State Championship. The team and their coaches will be honored with a small parade tomorrow night, beginning 7:00 pm at the elementary school, passing by the Community Center on Main Street for a small ceremony, then to the high school. Main Street will be blocked for approximately 15-20 minutes while the parade passes through. Please come up to Main Street tomorrow night for the soccer team.

Village Administrator's Report:

- Acting Administrator Bernie Thompson is on vacation.

Committee Reports:

Public Works and Utilities – Boyce (absent, covered by Gesky)

- Ordinance 14-03. An ordinance making a determination of the prevailing wage. State Law requires that a municipality pass an annual prevailing wage ordinance. Any public works type work contracted by the village will require the contractor to pay prevailing wage to the workers.
- Consideration Re: A motion to approve a Letter of Concurrence for the Division Street widening project with Kankakee County. The village and the county have previously entered into an agreement for cost sharing for the reconstruction and repaving of the street, sidewalks and curbing on Division Street from Section Line east to Walnut Street. The project bids have come in higher than the engineer's estimate of \$500,000.00 by approximately \$90,000.00. The additional cost to the village will be half of that amount, \$45,000.00. This motion will recognize and accept that additional cost to the village to complete the project.
- Consideration Re: A motion to approve a Customer Work Agreement with ComEd for the relocation of electrical service on Main Street at a cost of \$8,192.99. This is the first step in the process of relocation and upgrade of power for the Main Street feed, in preparation for the Main Street Plaza construction. It calls for ComEd to perform work to include the elimination of overhead power (and placed underground), while upgrading the service for the east side of Main Street.
- Resolution 14-04. A resolution approving a professional service agreement with Tyson Engineering in reference to the widening of Cypress north of Division Street, basic services not to exceed \$6,800.00. This TIF 2 project will enlarge the intersection of North Cypress and Division Streets, creating a right-turn lane to improve the traffic flow.
- Ordinance 14-04. An ordinance authorizing the sale of personal property—two vehicles from the Public Works department: 1996 Ford F150 pick-up truck and a 1995 International dump truck.
- Consideration Re: A motion to award the bid for the Division Street lighting project to Utility Dynamics at a cost not to exceed \$140,832.50. This was the low bid of two received. The other bid, from Outsen Electric was \$174,607.50. The engineer's estimate was \$178,435.00. This project will extend our decorative lighting from I57 to Main Street.
- The next Public Works Committee meeting will be June 24th at 7:00 am in the Village Hall conference room.

General Government-Martin

- The next General Government meeting will be June 9th at 7:00 am in the Village Hall conference room.

Public Safety & Health –Dole

- The next Public Safety meeting will be June 25th at 7:00 am in the Village Hall conference room.
- Reminder to residents who own Golf Carts to register the carts. Only 53 of the 90 registered carts have renewed their registration. Owners have been notified by two letters that current registration expired June 1st. Owners can go to the Police Department at any time for inspection and registration. Cost of registration is \$25.00. Failure to renew the registration could result in a Village citation.
- School is out of session. Watch for children and bicycles on the road.

- The next Senior Safety meeting is June 16th from 9:00 – 11:00 am. No agenda yet.
- Click-it or Ticket detail checking seat belts and cell phone usage from May 9-26 resulted in 13 State citations, 129 Village ordinance fines and 52 written warnings.

Planning and Zoning- Crockett

- The next Planning and Zoning Committee meeting will be June 19th at 7:00 am in the Village Hall conference room.
- The Plan Commission meeting scheduled for June 10th has been cancelled.
- At the last Planning and Zoning committee meeting on May 22nd, several items were discussed, including the following:
 1. Temporary signage on business locations is being evaluated. Although the village is business-friendly, there is also a concern about the overall appearance of business property. Chamber and business owners will be involved as we clean up excessive signage that has appeared. Temporary signs and banners have become permanent, and snipe signs are popping up. Chris LaRocque will be scheduling a forum with business owners to discuss the issue.
 2. Driveway extensions for RVs and boats are required to be hard surface, but there is a conflict in our codes regarding the distance from side lot lines—either 5’ or 8’. Main concern is drainage issue onto neighboring property. We will be establishing a consistent rule for driveway extensions.

Finance-Gesky

- Consideration Re: A motion to waive the competitive bidding requirements and authorize the purchase of a 2015 Ford F-250 pick-up truck from Manteno Ford for a cost not to exceed \$22,789.00. The cost of this truck is within the State bid guidelines, from a local business. This vehicle will replace a vehicle previously surplused.
- Payment of bills in the amount of \$60,389.18, including TIF bills of \$3,200.00.
- The next Finance Committee meeting will be June 18th at 7:00 am in the Village Hall conference room. On the agenda will be employee benefits, specifically a municipal health insurance cooperative.

Properties and Recreation-Phillips

- Consideration Re: A motion to award the bid for the Legacy Park skate rink to Tenco at a cost not to exceed \$236,747.25. This was the low bid of three. Other bids were: Kankakee Valley Construction Company \$248,744.00, and Ruben E Smith/R&R Inc. \$280,555.00. The engineer’s estimate was \$258,256.25.

Trustee Phillips announced upcoming events:

- Movies in the Park – June 6th at Legacy Park. Children’s games begin at 7:30 p.m., movie “Up” to follow at dusk. The event is free, sponsored by Country Financial.
- Farmer’s Market will begin June 5th at Division and Main – 4:00- 7:00 pm.
- Parade tomorrow at 7:00 pm to honor the high school girls soccer champions—gather at the Community Center to celebrate the team.
- Manteno Cruise Night tomorrow, and 1st & 3rd Tuesdays of each month, 6:00-9:00 pm
- The next Parks and Recreation Commission meeting will be June 18th, 7:00 pm at the Village Board Room in the Community Center.

Mayor Nugent read the items to be included on the Consent Agenda:

Old Business: (A)

None

New Business: (B)

1. Ordinance 14-03. An ordinance making a determination of the prevailing wage.

2. Consideration Re: A motion to approve a letter of concurrence for the Division Street widening project with Kankakee County.
3. Consideration Re: A motion to approve a customer work agreement with ComEd for the relocation of electrical service on Main Street at a cost of \$8,192.99.
4. Resolution 14-04 – A resolution approving a professional services agreement with Tyson Engineering in reference to the widening of Cypress Street, north of Division Street.
5. Ordinance 14-04: An ordinance authorizing the sale of personal property (surplus municipal equipment).

Awarding of Bids and Authorization to Purchase: (C)

1. Consideration Re: A motion to waive the competitive bidding requirements and authorize the purchase of a 2015 Ford F-250 pick-up truck from Manteno Ford for a cost not to exceed \$22,789.00.
2. Consideration Re: A motion to award the bid for the Division Street lighting project to Utility Dynamics at a cost not to exceed \$140,832.50.
3. Consideration Re: A motion to award the bid for the Legacy Park skate rink to Tenco at a cost not to exceed \$236,747.25.

Financial Reports: (D)

1. Consideration re: Motion to approve payment of the bills in the amount of \$60,389.18, (including TIF Bills of \$3,200.00)

Motion by Martin, seconded by Crockett, to take a single roll call vote on the question of passage of agenda items. Motion approved 5-0 (Boyce absent).

Motion by Gesky, seconded by Dole, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 5-0 (Boyce absent).

Comments:

Trustee Martin: Congratulations to the Manteno High School girls soccer team on their State Championship. Also congratulations to the girls softball team, Regional Champs, and the boys baseball team, Regional Champs.

Trustee Dole: Congratulations to our high school teams. Come out tomorrow night for the parade, and Saturday for the Ride 4 Life. Website is www.ride4life.net.

Trustee Crockett: None

Trustee Gesky: Also congratulations to the teams.

Trustee Phillips: Thanks to Fire Dept Asst Chief Dole for doing the senior safety presentation.

Mayor Nugent: To recap activities coming up: Encourage everyone to come out to the parade tomorrow night on Main Street. It's a big deal for a small town of 9,000. Farmers Market will be on south Main, just off Division, Thursdays from 4:00 – 7:00 pm. Construction to widen Maple Street has begun and we are down to one lane for the next several weeks. Kids are out of school and roaming so be careful. A lot of construction this summer, please be patient.

Motion by Gesky, seconded by Crockett to adjourn the meeting at 7:38 pm. Motion approved 5-0 (Boyce absent).

Submitted by acting clerk Janice Schulteis