

**Village of Manteno  
Board Meeting  
May 3, 2021  
7:00 PM**

**Roll Call**

President Timothy Nugent

Trustee Diane Dole

Trustee Samuel Martin

Trustee Wendell Phillips

Trustee Todd Crockett

Trustee Joel Gesky

**Absent:** Trustee Timothy Boyce

**Also Present:**

Chris LaRocque: Village Administrator

Al Swinford: Chief of Police

Michael Cainkar: Village Attorney

Jim Hanley: Supt. Public Works

Ryan Marion: Building Official

Geoff Aggen: Village Engineer

The meeting was called to order by President Timothy O. Nugent. Roll call followed the Pledge of Allegiance, led by President Nugent.

Motion by Dole, seconded by Phillips, to waive the reading of the minutes and approve the Public Hearing and Regular Board Meeting minutes of April 19, 2021, as presented by the Clerk.

Motion approved: 4-0 Gesky abstained, Boyce absent

Motion by Martin, seconded by Crockett, to adjourn sine-die for swearing in/oath of office for the newly elected Village President, Clerk and Trustees. Approved 5 Ayes 0 Nays

- **Timothy O. Nugent – Village President**
- **Robin Batka – Village Clerk**
- **Diane Dole – Village Trustee**
- **Samuel Martin – Village Trustee**

Timothy Boyce was absent and will be sworn in at the next Board Meeting, May 17<sup>th</sup>, 2021.

Roll Call to open the Village Board Meeting with the new members seated, except for Timothy Boyce.

**Public Participation:** None

**Reports of Village Officials:**

**Village President's Report: Timothy Nugent**

- Presentation of TIF Surplus Checks. (None of the representatives for the Taxing Districts were present, so the checks will be mailed)

Taxing District	Disbursement
Kankakee County	\$ 18,688.08
KKC Community College	\$ 8,297.33
Manteno Schools	\$ 109,278.02
Fire District	\$ 14,466.37
Library District	\$ 3,202.39
Township Assessor	\$ 1,100.67
Township Road	\$ 7,321.17
Manteno Township	\$ 3,140.96
Manteno Village	\$ 15,346.22

- Village/Committee Appointments for 2021-2022
- Proclamation – 52<sup>nd</sup> Annual Professional Municipal Clerks Week, May 2-May 8<sup>th</sup>

**Village Administrator’s Report: Chris LaRocque**

Nothing on Agenda

**Committee Reports:**

**Public Works and Utilities- Trustee Boyce absent, covered by Trustee Martin**

- **Consideration RE:** A motion to award the bid for the Asphalt Improvement Project to McGill Construction, Frankfort, IL for a cost of \$51,126.00. The Village Hall and food pantry parking lots need a complete mill-and-overlay of the existing asphalt. Additionally, two other alley locations in the Village are being addressed in this bid awarding. A part of the alley east of Locust St. between Division and Adams Street will be resurfaced to correct a drainage issue and fix a section of degraded asphalt, and the alley west of Poplar Street, south of Adams Street will be extended south to the Village's property line.
- **Consideration RE:** A motion to award the bid for the Thies Park Fence Project to Osterhoff Vinyl Fence, Inc., Kankakee, IL, for a cost of \$42,013.00. This Motion awards the bid to provide and install the fencing around the new Pickle-Ball courts being constructed in Thies Park as part of a renovation project. The existing tennis/basketball court was beyond repair and this will replace that amenity with a new, popular activity.
- **Consideration RE:** A motion to award the bid for Section Line Lighting Improvements to Van Mack Electric, Rockdale, IL, for a cost of \$74,834.00. As discussed at several committee meetings, the Village is installing new decorative lighting on Section Line Road between Division and Walnut Street. That stretch will also be resurfaced as part of the MFT program. The Board recognized the need to improve this main entry into our downtown and further extend the improvements made on First Street over the last few years.
- **Consideration Re:** A motion to award the bid for the South Multi-Use Recreational Path to Kankakee Valley Construction Co., Kankakee, IL, for a cost of \$729,615.00. This bid award facilitates two sections of our multi-use path expansion discussed over the last few months, through the south side of the Village. The path will add over 1.5 miles of path for walking and biking. The third leg, which is an alternate price, will be paid or installed by developer Frank Bradley Sr. as part of the Enclave expansion

- **Ordinance 21-02** - An Ordinance approving a License Agreement to Farm 10 Acres of Land in the Village of Manteno, Kankakee County, Illinois. Based on the projected timing of the future public works facility, the Village is entering into an agreement to allow the farmer to continue to farm the soon to be purchased 10-acre site. Without that farming activity, the Village would have to expend significant funds to keep the weeds from growing.
- **Ordinance 21-03:** An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment). This is to surplus a pick-up truck being replaced by the new one that was budgeted and ordered last fiscal year. (2008 Ford F250)

Next Public Works meeting on Tuesday May 25, 2021 at 7:00 am Village Board Room

**Parks and Recreation- Trustee Martin**

Nothing on the agenda tonight

Next Parks and Recreation meeting Wednesday May 19, 2021 7:00 pm Village Board Room, meeting at 6:30 before the meeting at Thies Park.

**Public Safety and Health- Trustee Dole**

Nothing on the agenda tonight

- Reminder to change out smoke alarm batteries this time of year. Smoke detectors and 9 volt batteries available at the Manteno Fire Department
- Residents need to be aware of roos/distraction burglary where the homeowner, who is usually elderly and living alone, are targets of people coming to their doors and asking to do work for them (gutters, landscaping, painting). They will distract the homeowner, while others gain entrance to the home and rummage through it for valuables. Be cautious of strangers and if they are suspicious, call 911

Next Public Safety & Health meeting Wednesday May 12, 2021 at 7:00 am at the Village Hall Conference Room

**Planning and Zoning- Trustee Crockett**

Nothing on the agenda tonight

The next Planning and Zoning Committee meeting is scheduled for Tuesday May 25, 2021 at 7:00 am at the Village Hall Conference Room.

The next Planning Commission meeting has been canceled for Tuesday May 11, 2021 at 6:00 pm at the Village Board Room.

**Finance: Trustee Gesky absent, presented by Village Administrator Chris LaRocque**

- Payment of bills \$80,255.48 includes TIF#1- \$9,000.00 & TIF #3 \$0
- Bills authorized and Paid between Board Cycle: \$250,749.92
- **Ordinance 21-01:** An ordinance amending Title 3, Business Regulations, Chapter 7, Itinerant Merchants, by changing Section 3-7-4, License Fees, of the Municipal Code for the Village of Manteno. This modification was discussed at several committee meetings and sets a fee schedule to make the use of food trucks at local businesses more viable.
- **Resolution 21-01:** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Patrick Wilder, All Automotive Inc. - 156 N. Locust Street. Mr. Wilder presented his application at the public works committee meeting last week and is asking for a TIF Façade grant to help fund the addition to his oil-change business on Locust Street.

The next Finance meeting will be held Wednesday May 12, 2021 at 7:00 am at the Village Hall Conference Room.

**General Government- Trustee Phillips**

Nothing on the agenda tonight

Mayor Nugent read the items to be included on the Consent Agenda. The consent agenda is as follows:

**Old Business: (A)**

None

**New Business: (B)**

- **Ordinance 21-01:** An ordinance amending Title 3, Business Regulations, Chapter 7, Itinerant Merchants, by changing Section 3-7-4, License Fees, of the Municipal Code for the Village of Manteno
- **Resolution 21-01:** A Resolution approving a Tax Increment Façade Renovation Construction Agreement in connection with Tax Increment Financing Area #1 - Patrick Wilder, All Automotive Inc. - 156 N. Locust Street
- **Ordinance 21-02** - An Ordinance approving a License Agreement to Farm 10 Acres of Land in the Village of Manteno, Kankakee County, Illinois.
- **Ordinance 21-03:** An Ordinance authorizing the Sale of Personal Property (Surplus Municipal Equipment)

**Awarding of Bids/Contracts and Authorization to Purchase (C)**

- **Consideration RE:** A motion to award the bid for the Asphalt Improvement Project to McGill Construction, Frankfort, IL for a cost of \$51,126.00
- **Consideration RE:** A motion to award the bid for the Thies Park Fence Project to Osterhoff Vinyl Fence, Inc., Kankakee, IL, for a cost of \$42,013.00
- **Consideration RE:** A motion to award the bid for Section Line Lighting Improvements to Van Mack Electric, Rockdale, IL, for a cost of \$74,834.00
- **Consideration Re:** A motion to award the bid for the South Multi-Use Recreational Path to Kankakee Valley Construction Co., Kankakee, IL, for a cost of \$729,615.00

**Financial Reports: (D)**

1. Payment of bills **\$80,255.48** (includes TIF#1- \$9,000.00)

Motion by Crockett seconded by Gesky to approve a single roll call vote on the question of passage of agenda items as designated for voting purposes on the consent agenda.

Motion Approved 5-0 Boyce absent

Motion by Dole seconded by Martin to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda.

Motion Approved 5-0 Boyce absent

**Comments:**

**Trustee Martin:** No comment

**Trustee Dole:** Reminder that Softball and Baseball have started at Heritage Park. If you are looking for something to do, please come over and watch a game.

**Trustee Crockett:** Congratulations to the newly elected officials. I look forward to working with everyone!

**Trustee Gesky:** Congratulations!

**Trustee Phillips:** Same here. Wish all the ladies Happy Mother's Day this coming weekend.

**Mayor Nugent:** Just a reminder to those who have golf carts, to make sure you have your new sticker (available at the Village Hall drive through) and if you have not registered your golf cart before, go to the Manteno Police Department on Main Street and register your cart. To drive a golf cart in town, you must obey the same rules as an automobile and you must be licensed. We have new parking lot lights at Heritage Park.

Motion by Dole to adjourn the meeting at 7:32 pm, seconded by Gesky.

Motion approved 5-0 Boyce absent

*Minutes respectfully submitted by Robin Batka, Village Clerk*