

**Committee of the Whole Meeting
Public Works Committee
February 25, 2020 – 7:00 a.m.
Village Hall Conference Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Samuel Martin, Trustee	
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Marketing Cord	X
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Geoff Aggen, Village Eng.	X
Darla Hurley, Deputy Village Clerk	X

Meeting was opened by Trustee Boyce at 8:01 a.m.

There was a quorum.

MOTION: A motion by Trustee Gesky, second by Mayor Nugent to approve the minutes from January 28, 2020 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation

No action items.

Discussion Items:

- **Music Trailer/Equipment** – Mr. Hanley stated that the current equipment that is used for various village events is old. The village has hired a professional sound person to help with set-up. There have been some problems with the equipment due to age and damage from rain. Ms. Marion and Mr. Hanley are recommending selling the equipment and trailer and hire and rent sound equipment. The professional that we have used (Jim Richards) has proposed a three-year contract for \$500 per event. This would also reduce Public Works personnel costs.

- **Employee Update** – The Village is currently taking applications. The last day to submit applications is March 6th. The applications are for the open full-time position. Mr. Hanley stated that the seasonal positions will first be filled with any returning individuals.
- **Square on 2nd** – The plan for lighting has been revised to add nine (9) more decorative lights and two (2) large poles. This will allow the string lights to be placed between the poles and mirror the look on Main Street.

Earthworks by Lavicka presented some proposals for removing the berm and trees/bushes along the railroad tracks (\$39,700); labor for installation of the astro turf (\$15,000) and hydro seeding the area where the apartment building was removed (\$2,500).

Trustee Dole exited the meeting at 8:09 a.m.

Mr. Hanley stated that the total cost to add the astro-turf around the jumping pillow will be approximately \$10 - \$12,000 for materials and labor of \$15,000 for a total cost of \$25,000.

Mr. Hanley proposed adding around the jumping pillow, two 18'x 18' concrete patios for approximate cost of \$8,000 and then placing picnic tables on those areas for an approximate cost of \$2,800. Another shoe caddy has been ordered.

The work will try to be completed before the jumping pillow is opened in the spring.

- **Public Works Washroom Addition** – Trustee Dole asked for this item to be discussed again. There are currently eleven (11) full-time employees and during the summer another six (6) more employees that have access to one (1) bathroom at the Public Works building. There is a second bathroom at the old Township building. Mr. Hanley has an option to add another bathroom in a closet in the upstairs areas. This option could cost approximately \$2000. Another option is bringing in a few port-a-johns for the summer months. Mr. Hanley will move contact a plumber about costs.

While researching the possibility of adding a bathroom to the Public Works facility, it was found that there is condensation in the roof. Mr. Hanley is not sure where it is coming from. Mr. Hanley will follow up on this issue.

- **MFT Update** – Mr. Aggen announced that the bids for the MFT Street Maintenance will be opened on March 10th at 10:00 am. The Engineer's Estimate is at \$385,000. Prices for materials have been similar to last year's prices.

Trustee Crockett exited the meeting at 8:16 am.

The start date will be June 1st or as soon as school ends with completion date of July 31st.

- **First Street** - Mr. Hanley presented a plan to finish the half of block from the alley west of Main Street to Main Street to complete the look to match what is already in front of the Midtown Wine & Spirits and the Pub. A Professional Services Agreement with Robinson Engineering for the project will be presented at the next Village Board meeting. The project needs to be coordinated with the work at Main Street Pharmacy.

- **E-Waste Pick up Fee** – Mr. Hanley announced that Kankakee County is looking at participating in a state program. This would be a drop off location. The County is looking at 2 locations. If the village had a location, the village would have to haul to a central location. If all communities participated, the cost would be cheaper. More information will be forthcoming.

Motion by Trustee Boyce, seconded by Mayor Nugent to adjourn meeting at 8:28 a.m. Voice vote: all ayes, no nays.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk