

**Village of Manteno  
Board Meeting  
February 3, 2014  
7:00 p.m.**

**Roll Call**

**Present:**

President Timothy O. Nugent  
Trustee Joel Gesky  
Trustee Wendell Phillips  
Trustee Diane Dole  
Trustee Samuel Martin  
Trustee Todd Crockett

**Absent:**

Timothy Boyce

**Also present:**

Bernie Thompson: Chief of Police/Acting Village Administrator  
Mike Cainkar: Village Attorney  
Brian O'Keefe: Superintendent of Public Works  
Keith Mulholland: Village Engineer  
Chris LaRocque: Director of Building and Zoning

**Press Present:**

Andrew Kriz: Russell Publications  
Michael Fenton: Bourbonnais Herald

The meeting was called to order by the President, and upon the roll call being called, Timothy Nugent, led those present in the Pledge of Allegiance.

Motion by Phillips, seconded by Martin, to waive the reading of the minutes and approve the Committee of the Whole and Regular Meeting Minutes from January 21, 2014. Committee of the Whole Minutes 4-0. Trustee Crockett abstained and Trustee Boyce was absent. Regular Meeting Minutes approved 5-0. Trustee Boyce was absent.

**Public Participation:**

None

**Reports of Village Officials:**

**Village President's Report: Tim Nugent**

- Four year contract for the Chief of Police. It will expire April 30, 2017. The percentage of increase and benefits is the same as the other union/non-union employees. This was discussed at the Finance Committee meeting. (B#1)

**Village Administrator's Report: (Acting) Bernie Thompson**

- No report.

**Committee Reports:**

**Public Works and Utilities- Boyce**

- Trustee Boyce was absent. Trustee Gesky read his report.

- Resolution 13-24, approving a Plat of Vacation for Lot 2 of South Creek Subdivision, Sixth Addition. With the re-subdivision of Lots of S. Cypress to accommodate the Voortman construction it is necessary to vacate a Public Utility Easement and relocate it. Brian O'Keefe said the cost will be around \$32 a linear foot and cost around \$50,000-70,000. He later corrected stating \$5,000-\$7,000. It will service two different pieces of property. Village Engineer, Keith Mulholland, read the following: The Village of Manteno will construct a sanitary sewer main from South Creek 4<sup>th</sup> Addition to South Creek 12<sup>th</sup> Addition. The sanitary sewer extension will be completed entirely with Village of Manteno funds. No private funds will be used for the sanitary sewer extension and the Village of Manteno will not be reimbursed by private funds.

This information needs to be recorded in the Village Board minutes and submitted to the Illinois Environmental Protection Agency with the sanitary sewer permit application so the permit review fees will be waived. (B-#2)

- The next Public Works meeting will be February 25 at 7 am.

#### **General Government- Martin**

- The next General Government meeting will be February 10, 2014 at 7 am.

#### **Public Safety and Health- Dole**

- Resolution 13-25, approving a Professional Services Agreement with Carlile Architects in reference to Police Department Roof. This facility used to be garages for the Fire Department and is actually 3 buildings put together. The roof has been patched but is leaking. This is a TIF eligible project. (B-#3)
- Items discussed at the Public Safety Meeting on January 22:
  - Kankakee County has 1.6 million dollars from seizure. Manteno gets \$200,000 of that to be used only on law enforcement. At the meeting they discussed using that money to replace two vehicles. There was also discussion of putting a garage building between the Police Department and Community Building. Seizure money could be used for that, but not TIF money.
  - Radar signal signs need to be updated.
  - Replacing an officer. One left this year.
  - There might be a countywide radio replacement plan.
  - Checking into what is most cost effective to update the car computers. Might be more cost effective to purchase new than upgrading 5 year old toughbooks. Seizure money could be used.
  - Possibility of a building at Spruce Street for Animal Control to keep the animals warm.
- Please keep cars and homes locked. There have been some unlocked vehicles burglarized and two residential burglaries.
- Keep gas in your car. Warming center will open if necessary. Clear fire hydrants of snow.
- The next Public Safety meeting will be Wednesday, January 22 at 7 am.

#### **Planning and Zoning- Crockett**

- The next Planning and Zoning Commission will be February 11, 2014.
- The next Planning and Zoning Committee Meeting will be February 20, 2014.

#### **Finance-Gesky**

- Consideration re: Motion to authorize the Village Administrator to negotiate for the purchase of property at 52 South Walnut Street. This is the property adjacent to the library. This is within the TIF district and could be used for parking for the library, church, and Village. (B-#4)
- Ordinance 13-30, providing for a One –Year Moratorium on the Assessment and Collection of Building Permit Fees, Sewer Recapture Fees, Park Donation Impact Fees, School Land Impact Fees, and School Construction Impact Fees, for New Residential Development Commencing Between February 6, 2014 and February 5, 2015. This waive of fees seems to have helped get

builders to build in Manteno. Chris LaRocque said there were 6 house building permits last year and 10 this year. (B-#5)

- Payment of the bills in the amount of \$69,036.64 (including TIF Bills of \$250.00 ) (D-#1)
- The next Finance meeting scheduled for February 13, 2014 at 7 am.

**Properties and Recreation-Phillips**

- The next Parks and Recreation Commission Meeting will be March 19 at 7 pm.

Mayor Nugent read the items to be included on the Consent Agenda:

**Old Business: (A)**

None

**New Business: (B)**

1. Consideration re: Motion to approve the Chief of Police Employment Agreement.
2. Resolution 13-24, approving a Plat of Vacation for Lot 2 of South Creek Subdivision, Sixth Addition.
3. Resolution 13-25, approving a Professional Services Agreement with Carlile Architects in reference to Police Department Roof.
4. Consideration re: Motion to authorize the Village administrator to negotiate the purchase of property for 52 South Walnut Street.
5. Ordinance 13-30, providing for a One Year Moratorium on the Assessment and Collection of Building Permit Fees, Sewer Recapture Fees, Park Donation Impact Fees, School Land Impact Fees and School Construction Impact Fees, for New Residential Development Commencing between February 6, 2014 and February 5, 2014.

**Awarding of Bids and Authorization to Purchase: (C)**

1 None

**Financial Reports: (D)**

1. Consideration re: Motion to approve payment of the bills in the amount of \$69,036.64(including TIF Bills of \$250.00)

Motion by Phillips, seconded by Gesky, to take a single roll call vote on the question of passage of agenda items. Motion approved 5-0. Trustee Boyce was absent.

Motion by Dole, seconded by Martin, to approve by an omnibus vote those ordinances, resolutions, motions and orders contained on the consent agenda. Motion approved 5-0. Trustee Boyce was absent.

**Comments:**

**Trustee Boyce:** Absent.

**Trustee Martin:** None

**Trustee Dole:** The next Senior Safety meeting will be February 18. .

**Trustee Crockett:** None

**Trustee Gesky:** None

**Trustee Phillips:** None

**President Nugent:** Public works is doing a great job. The salt is starting to run low. They are using it on the major intersections.

Motion by Gesky, seconded by Crockett to adjourn the meeting at 7:32 pm. Motion approved 5-0. Trustee Boyce was absent.

*Minutes respectfully submitted by Alisa Blanchette, Village Clerk.*