

**Committee of the Whole Meeting
Public Works Committee
January 26, 2021 – 7:00 a.m.
Village Board Room**

Attendance

Committee Members:	
Timothy Nugent, Mayor	X
Tim Boyce, Trustee	X
Todd Crockett, Trustee	X
Diane Dole, Trustee	X
Joel Gesky, Trustee	X
Samuel Martin, Trustee	X
Wendell Phillips, Trustee	X
Other Attendees:	
Chris LaRocque, Village Admin	X
Jim Hanley, Super of PW	X
Ryan Marion, Code Official	X
Sarah Marion, Marketing Cord	X
Sheila Martin, Treasurer	X
Al Swinford, Chief of Police	X
Geoff Aggen, Village Eng.	
Darla Hurley, Deputy Village Clerk	

Meeting was opened by Trustee Boyce at 7:38 a.m.

There was a quorum.

MOTION: A motion by Trustee Boyce, second by Mayor Nugent to approve the minutes from December 22, 2020 meeting as presented. Voice vote – All ayes, No nays. Motion approved.

No public participation.

No action items.

Discussion Items:

- **Ring Doorbell program** – Mr. Hanley and Mr. LaRocque prepared a pros and cons worksheet for the program. Staff is recommending a reimbursement program of up to \$100 with a paid receipt showing the name and a Manteno address. Staff thinks this would be an easier system to manage. Trustee Gesky is in favor of the program. Trustee Dole also liked the idea of reimbursement. Mr. LaRocque will check if any other municipalities have a similar program. Mr. LaRocque will prepare the requirements and form and then present at the next Finance Committee meeting.

- **E-waste Program** – Mr. Hanley stated that the village will be participating in the County’s E-waste program, but a start date has not been announced. The Village will continue to pick up on a monthly basis and then possibly phase out our pick-up. Residents would be instructed to use Belson’s.
- **Streetlights on Section Line Road** – Mr. Hanley prepared a map showing potential placement of light poles on Section Line Road. There would be approximately 20 poles at a possible cost of \$150,000. Mr. Hanley will order the lights and the project will need to be bid. Mr. LaRocque will ask Robinson Engineering to prepare a proposal for engineering services for the project.
- **Lexipol for Public Works & Village Hall** – Mr. Hanley has researched this company that helps with policies and procedures for OSHA and other needed compliance issues. The police department already uses them for their policies and procedures. This helps to reduce risks and increases accountability in the village. Cost is \$2750.00 per year. Chief Swinford stated that this has been invaluable for his department. Keeping up with changes in laws and requirements is very hard and this helps keep the department up to date. Employees are required to read and stay up to date on daily bulletins and any new polices. This could help to protect the village in any future lawsuits.
- **Park Maintenance** – Mr. Hanley obtained three (3) proposals from three local companies: Scenic Landscaping, Vital Landscaping, Inc. and Earthworks by Lavicka. The prices ranged from \$16,800 - \$24,320 for an eight (8) month contract. The Village will move forward and hire Scenic Landscaping as they had the lowest price.

Trustee Crockett exited the meeting at 8:04 a.m.

- **Legacy Park Planning** – Mr. Hanley wanted to discuss this again in case it needs to be put into the FY21-22 budget. Mr. LaRocque announced that Manteno Township will bond for \$1 million dollars to build bathrooms and expand the parking lot. The committee would like to use an architect, possibly a local firm. Mr. Hanley will contact Carlile Architects to discuss their services.
- **Memorial Park Pergola Issue** – Mr. Hanley gave an update of the repairing and fixing the rotten beam areas on the pergola. The repairs are being completed in house and total cost will be approximately \$1000.
- **Purchase of Future Public Works Facility Location** – Mr. LaRocque updated the committee on his discussion on one of the potential sites. Mrs. Gereaux is willing to sell her land at \$90,000 per acre. Mr. LaRocque stated that the village will pass on this land. The other piece of land the village is interested in is located on North Maple Street near Legacy Park. The owner is willing to sell 10 acres for a price of \$25,000 per acre. At the next village board meeting the Village Board will authorize the Village Administrator to negotiate for the purchase of the property on North Maple Street.

- **South Path Project** – Mr. Hanley stated that Mr. Aggen is working on getting required easements and atlas requests to the utility companies. Mayor Nugent asked about when Mr. Aggen will have the project ready to go for bid. Mr. Hanley will contact Mr. Aggen. The board would like to have the project ready for bid as soon as possible.
- **MFT 2021** – Mr. Hanley stated that all roads have been reviewed and measured. Materials will be reviewed and then information will be submitted to the state. Aqua is planning to work on a water main on Section Line Road.
- **Misc.**
Trustee Martin is concerned about golf carts using 10000 North Road and the speeds that vehicles are traveling. Chief Swinford will talk to county about using their speed trailer to gain information.

Mr. Hanley stated that the new bathroom at the Public Work's building has been painted and fixtures installed.

Mr. Hanley asked the committee about new trees for the berm on Main Street. Does the department continue with pear trees to match those currently in the area? The committee stated that the department should continue to use pear trees and fill in the area where trees were removed.

Trustee Dole exited meeting at 8:32 a.m.

Motion by Trustee Boyce, seconded by Mayor Nugent to adjourn meeting at 8:33 a.m.
Voice vote: all ayes, no nays.

Minutes respectfully submitted by Darla Hurley, Deputy Village Clerk