

**VILLAGE OF MANTENO  
JOB DESCRIPTION**

**STREET AND ALLEY WORKER – #2 (Part-time)**

**Department:** Street and Alley Department  
**Salary Range:** Union Pay Scale – Start at \$24.28 per hour  
**Job Classification:** Seasonal Labor, Non-exempt  
**Work Hours:** 40 hrs/wk – April - November  
**Benefits:** Part-time Employee  
**Reports to:** Street and Alley Supervisor  
**Experience & Training:** Minimum of high school diploma or equivalent. Be 18 years of age; Commercial Driver's License preferred, but not required.  
**Village Board Approval:**

**ESSENTIAL DUTIES:**

Parks & Grounds: Maintain grass using mowers and other trimming equipment; assemble, maintain and provide safety checks of park equipment. Trim trees and bushes. Perform routine and repair maintenance of Village Buildings. Spray landscaping with appropriate chemicals as required.

Streets & Alleys: Repair streets and alleys using “hot” and “cold” patch procedures. Operate large equipment to maintain clean streets—snowplow, streetsweeper, chipper. Manually clear snow and debris as necessary with shovels, brooms or small motorized equipment. Clear manholes. Erect and remove barricades. Install and maintain street and traffic control signs. Change bulbs in streetlights utilizing bucket truck. Perform painting through out the village as required.

Vehicles/Equipment: Operate vehicles and equipment including, but not limited to: snowplow, backhoe/tractor, grader, bucket truck, mowers, chipper, vac truck, street sweeper and others. Operate motorized power tools including but not limited to: drills, saws, chain saw, jack hammer, etc. Perform basic maintenance of Village vehicles and equipment including but not limited to: washing, cleaning, checking fluid levels, etc.

**ADDITIONAL DUTIES:**

Ability to perform basic carpentry and electrical tasks.

Additional duties as assigned by the Superintendent of Public Works or the Village Board.

**ADDITIONAL QUALIFICATION REQUIREMENTS:**

Language Skills: Ability to read and interpret operating instructions and guidelines. Ability to effectively communicate both verbal and written information to co-workers, supervisors, and citizens.

Mathematical Skills: Minimum skills of high school algebra or equivalent courses. Must have the ability to apply concepts such as fractions, percentages, ratios, and proportions to situations.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, stand, walk, bend, reach, balance, push, pull, and frequently lift/carry loads up to 50 pounds. Employee will be required to use hands, handle or feel objects, tools, or controls. On occasion, the employee is required to lift objects over 50 pounds, climb ladders or steep inclines and be exposed to chemicals.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment: The work environment characteristics while performing the essential functions of this job are typical for an outdoor environment. Employee will be exposed to all outdoor weather conditions including wind, heat, cold, rain, wet and/or humid conditions. On occasion, employee will be exposed to dust, gas, fumes, hazardous materials and high noise levels. Outdoor work sites may also expose employee to marked changes in temperature, uneven walking or driving surfaces.

Safety: The individual will perform duties in a safe and efficient manner. Any incidents involving personal or property damage will be immediately reported to his/her supervisor. The individual will maintain equipment and work area in a neat and orderly manner.

Required Safety Equipment: Certain functions may require protective eyewear, protective ear-wear, protective headwear or protective clothing. The Village will provide any safety equipment that is necessary to perform the essential job functions.

**I have read and understand the duties required for this position.**

**I ( DO / DO NOT ) meet the qualifications and ( DO / DO NOT ) have the ability to perform the essential job functions of this job. Accommodations necessary for me to perform the essential functions would include the following:**

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Applicant's Signature

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Date